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| <Insert practice logo here…> |  |

**Practice Advert Template**

**Organisation:** *<insert name of employers>*

**Post**: *<insert job title here>*

**Salary:** *<insert exact figure, range or state ‘negotiable’>*

**Hours**: *<? per week>*

**Base**: *<Where they will work from>*

**Contract:** *<e.g. Permanent/Fixed Term>*

<Insert an attention-grabbing headline e.g. Forward-thinking GP practice wants a talented team leader!>

**Practice Background:**

*<Tell the potential employees a brief summary about the practice. Include the list size, number of partners, contract e.g. GMS/PMS/APMS, clinical computer system etc.>*

**Summary of Role:**

*<Tell the potential employees about the role that you want them to take up. What are the main attributes, areas of expertise, job areas, personal qualities, behaviours etc. that you would like to see in your new recruit?>*

**Application Process:**

A full job description, person specification and application form are available from:

*<insert contact details>*

**Closing Date**

The closing date for applications is *<insert time and date here>*

**Interview Date**

State the interview date if you have already decided on it or state a range

We are an equal opportunities employer and welcome applications from all sections of the community.